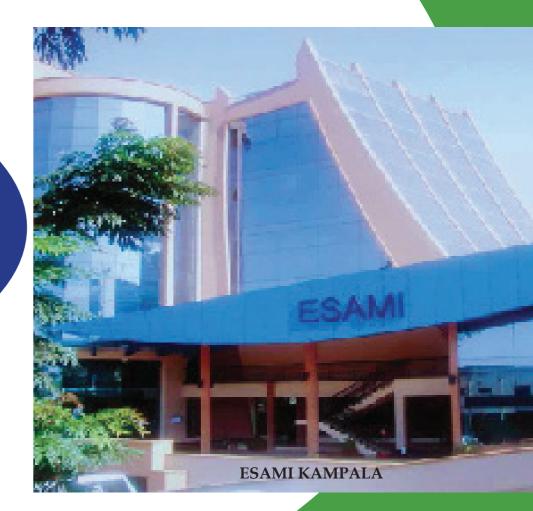


2022 TRAINING PROGRAMMES



Website: www.esami-africa.org

OUT MOTTO: PERFORMANCE IMPROVEMENT

ISO 9001-2015



The ESAMI Governing Board,
Management and Staff
wishes our esteemed Customers
a happy and a prosperous 2022

OUR MOTTO: PERFORMANCE IMPROVEMENT

CNI	CECTOD	DDOCD A MMEC	DA'	TES		VENILLE
51N	SECTOR	PROGRAMMES	JANUARY	FEBRUARY	WEEKS	VENUE
1	HEALTH	OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT	17 - 28	-	2	MOMBASA
2	HRM	REMUNERATION IN THE PUBLIC SERVICE	17 - 28	-	2	ESAMI HQ
3	TIP	E-PROCUREMENT	17 - 28	-	2	ESAMI HQ
4	GPSM	STRATEGIC ORGANISATIONAL CHANGE MANAGEMENT IN PUBLIC SECTOR	17 - 28	-	2	DUBAI
5	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 11 (ADVANCED)	17	11	4	ESAMI HQ
6	F &B	BUDGET REVIEW AND PARLIAMENTARY OVERSIGHT	24 - 28	-	1	DUBAI
7	CID	DESIGNING PUBLIC PRIVATE PARTNERSHIP PROJECTS	24	4	2	KAMPALA
8	HRM	DESIGNING HUMAN RESOURCE POLICIES FOR PRODUCTIVITY IMPROVEMENT	24	4	2	ESAMI HQ
9	HRM	KNOWLEDGE MANAGEMENT	24	4	2	LUSAKA
10	F &B	INTERNAL AUDITING IN THE 21 ST CENTURY: THE TRUSTED ADVISOR	24	4	2	ESAMI HQ
11	GPSM	IMPLEMENTATION OF THE GLOBAL AGENDA 2030: SUSTAINABLE DEVELOPMENT GOALS	31	11	2	ESAMI HQ
12	HRM	EFFECTIVE SUPERVISORY MANAGEMENT	31	11	2	ESAMI HQ
13	F &B	TRANSFER PRICING AND INTERNATIONAL TAXATION	31	11	2	ESAMI HQ
14	CID	MONITORING AND EVALUATION OF PROJECTS	31	18	3	ESAMI HQ







ISO 9001:2015 Certification

JANUARY



MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
					1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18	19	20	21	22	23
24	25	26	27	28	29	30	31						

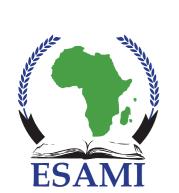
CNI	CECTOD	DDOCD A MMEC	DA	ΓES	MEEKS	MENHIE
SN	SECTOR	PROGRAMMES	FEBRUARY	MARCH	WEEKS	VENUE
15	GPSM	BEST PRACTICES IN PUBLIC SERVICE DELIVERY	7 - 11	-	1	ESAMI HQ
16	CID	RHETORIC - THE ART OF PERSUASION	7 - 11	-	1	DUBAI
17	CID	INVESTMENT ANALYSIS	7- 18	-	2	ESAMI HQ
18	F &B	AUDITING FOR INTERNAL AUDITORS	7- 25	-	3	ESAMI HQ
19	ICT	WEB DEVELOPMENT USING CONTENTS MANAGEMENT SYSTEMS	7 - 25	-	3	ESAMI HQ
20	CID	PROJECT APPRAISAL FOR DONOR FUNDED PROJECTS	14 -18	-	1	ESAMI HQ
21	GPSM	CORPORATE GOVERNANCE AND BOARD COMPETENCE	14 - 18	-	1	DUBAI
22	F &B	ECONOMIC CRIME AND FORENSIC AUDITING	14 - 25	-	2	ESAMI HQ
23	TIP	PROCUREMENT OF GOODS, WORKS AND NON CONSULTING SERVICES	14	11	4	ESAMI HQ
24	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC)	14	11	4	MOMBASA
25	CID	FACILITIES MANAGEMENT	21 - 25	-	1	MOMBASA
26	CID	OIL AND GAS VALUE CHAIN ANALYSIS AND DEVELOPMENT	21	4	2	ESAMI HQ
27	HRM	THE 21 ST CENTURY EXECUTIVE ASSISTANT - LEVEL 1	21	4	2	MOMBASA
28	CID	FOSTERING ENTERPRISE INNOVATIONS	21	4	2	ESAMI HQ
29	HRM	OFFICE MANAGEMENT AND HYGIENE FOR OFFICE ASSISTANTS	21	4	2	MOMBASA
30	EEM	ENVIRONMENTAL MANAGEMENT	21	11	3	KAMPALA
31	F &B	VALUE FOR MONEY FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	28	11	2	KAMPALA
32	F &B	PUBLIC SECTOR FINANCIAL MANAGEMENT	28	11	2	ESAMI HQ
33	F &B	STRATEGIC MANAGEMENT ACCOUNTING	28	18	3	MBABANE
34	ICT	ADVANCED E-RECORDS	28	18	3	ESAMI HQ
35	TIP	CONSTRUCTION MANAGEMENT	28	18	3	ESAMI HQ
36	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS II (ADVANCED)	28	25	4	MOMBASA

2022 ISO 9001:2015 Certification FEBRUARY



MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
	1	2	3	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26	27
28													

37 38	SECTOR F &B	PROGRAMMES				VENUE
38	F &-B		MARCH	APRIL	WEEKS	VENUE
	1 00	COMBATING MONEY LAUNDERING	7 - 18	-	2	ESAMI HQ
20	F &B	ADVANCED FRAUD EXAMINERS COURSE	7 - 18	-	2	KAMPALA
39	GPSM	PARLIAMENTARY PRACTICES AND PROCEDURES	7 - 18	-	2	DUBAI
40	GPSM	LEADERSHIP AND CHANGE MANAGEMENT	7 - 18	-	2	DUBAI
41	CID	FUNDAMENTALS OF NEGOTIATION AND NEGOTIATION TOOLS	7 - 18	-	2	KAMPALA
42	GPSM	STRATEGIC MANAGEMENT	7 - 18	-	2	DUBAI
43	ICT	E-GOVERNANCE AND CHALLENGES OF E-SERVICE DELIVERY IN THE PUBLIC SERVICE	7 - 18	-	2	ESAMI HQ
44	HRM	MANAGEMENT AUDIT	14 - 18	-	1	DUBAI
45	CID	PROJECT PLANNING AND IMPLEMENTATION	14 - 25	-	2	ESAMI HQ
46	CID	CUSTOMER CARE AND COMMUNICATION SKILLS FOR FRONTLINE STAFF	14 - 25	-	2	MOMBASA
47	GPSM	IMPLEMENTING THE BALANCED SCORECARD IN PUBLIC SECTOR INSTITUTIONS	14 - 25	-	2	DUBAI
48	F &B	ACTIVITY-BASED BUDGETING IN THE PUBLIC SECTOR	14 - 25	-	2	ESAMI HQ
49	GPSM	DEVELOPMENT OF INDICATORS FOR EFFECTIVE GOVERNANCE	14 - 25	-	2	ESAMI HQ
50	GDM	GENDER RESPONSIVE BUDGETING	14 - 25	-	2	ESAMI HQ
51	CID	BUSINESS CONTINUITY PLANNING	21 - 25	-	1	KAMPALA
52	CID	PROPOSAL WRITING AND RESOURCE MOBILISATION	21 - 25	_	1	ESAMI HQ
53	CID	ARBITRATION IN INTERNATIONAL ECONOMIC CASES	21 - 25	-	1	ESAMI HO
54	HRM	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	21	1	2	ESAMI HQ
55	F &B	ADVANCED PUBLIC SECTOR FINANCIAL MANAGEMENT	21	1	2	ESAMI HQ
56	TIP	PROCUREMENT AND SUPPLY CHAIN RISK MANAGEMENT	21	1	2	ESAMI HQ
57	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC)	21	15	4	MOMBASA
58	GDM	STRATEGIC COMMUNICATION SKILLS FOR WOMEN LEADERS	28	1	1	DUBAI
59	ICT	MS SQL SERVER ADMINISTRATION	28	8	2	ESAMI HQ
60	GPSM	LEADERSHIP, GOOD GOVERNANCE AND FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	28	8	2	DUBAI
61	ICT	ORACLE DATABASE ADMINISTRATION	28	8	2	ESAMI HQ
62	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR ADMINISTRATIVE OFFICERS	28	15	3	ESAMI HQ
63	TIP	PROJECT PROCUREMENT AND MANAGEMENT	28	15	3	ESAMI HQ
64	TIP	PUBLIC PROCUREMENT PROCESSES AND MANAGEMENT	28	15	3	KAMPALA



MARCH ISO 9001:2015 Certification SAT MON TUE WED THUR **SAT** SUN MON WED THUR SUN FRI TUE FRI 18 19

CNI	CECTOD	DDOCD AMMEC	DATES		MEEKS	VENILIE
51 N	SECTOR	PROGRAMMES	APRIL	MAY	WEEKS	VENUE
65	CID	MANAGEMENT OF PUBLIC RELATIONS AND CUSTOMER CARE	4 - 15	-	2	MOMBASA
66	GPSM	STRATEGIC NEGOTIATIONS	4 - 15	-	2	DUBAI
67	HRM	MANAGING THE TRAINING AND DEVELOPMENT FUNCTION	4 - 15		2	MBABANE
68	HRM	ADVANCED HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	4 - 15	_	2	MOMBASA
69	F &B	RISK ASSESSMENT AND STRESS TESTING FOR INVESTMENT PLANS	4 - 15	-	2	KAMPALA
70	HRM	OFFICE OPERATIONS FOR SUPPORT STAFF	4 - 15	_	2	MOMBASA
71	ICT	MANAGERIAL ASPECTS FOR ICT PROFESSIONALS	4 - 22	-	3	ESAMI HQ
72	CID	INCIDENT MANAGEMENT	11 - 22	-	2	ESAMI HQ
73	F & B	FISCAL ANALYSIS AND REVENUE FORECASTING	11 - 22	-	2	ESAMI HQ
74	F &B	ADVANCED GOVERNMENT ACCOUNTING	11 - 22	-	2	LUSAKA
75	GPSM	'WHOLE OF GOVERNMENT APPROACH' FOR PERFORMANCE IMPROVEMENT IN PUBLIC SECTOR	11 - 22	_	2	ESAMI HQ
76	HEALTH	DEVELOPING HIV/AIDS WORKPLACE POLICY	11 - 22	-	2	KAMPALA
77	HRM	STRATEGIC HUMAN RESOURCE PLANNING	11 - 22	-	2	KAMPALA
78	GPSM	PROACTIVE MANAGEMENT	11 - 29	-	3	ESAMI HQ
79	HRM	MANAGING ATTITUDES AND TEAM BUILDING	18 - 22	_	1	MOMBASA
80	GPSM	GOVERNANCE, ETHICS AND ANTI-CORRUPTION REFORMS	18 - 22	-	1	DUBAI
81	F &B	REVIEW OF INTERNATIONAL FINANCIAL REPORTING STANDARDS/ INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IFRS/IPAS): UPDATES AND IMPLICATIONS	18 - 22	-	1	ESAMI HQ
82	EEM	WATER, SANITATION AND HYGIENE MANAGEMENT	18 - 29	-	2	KAMPALA
83	HRM	DESIGNING HUMAN RESOURCE POLICIES FOR PRODUCTIVITY IMPROVEMENT	18 - 29	-	2	KAMPALA
84	TIP	PROCUREMENT FRAMEWORK FOR PROJECT STAFF	18 - 29	-	2	ESAMI HQ
85	ICT	HR DATA ANALYSIS	18 - 29	-	2	KAMPALA
86	GPSM	STRUCTURING AND MANAGING SPECIAL PURPOSE VEHICLE FOR PPP PROJECTS	25 - 29	-	1	ESAMI HQ
87	F &B	PROJECT FINANCIAL ANALYSIS AND MANAGEMENT	25	6	2	MOMBASA
88	HRM	IMPROVING INTERPERSONAL RELATIONS AT WORK	25	6	2	ESAMI HQ
89	CID	PROCUREMENT FRAMEWORK FOR PRACTITIONERS	25	6	2	ESAMI HQ
90	CID	ADVANCED MONITORING AND EVALUATION OF PROJECTS	25	6	2	ESAMI HQ
91	HRM	EFFECTIVE SUPERVISORY MANAGEMENT	25	6	2	ESAMI HQ
92	HRM	STRATEGIC RECRUITMENT AND SELECTION	25	6	2	KAMPALA

ISO 9001:2015 Certification

APRIL



MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
			14 28	15	16					7 21			

CNI	CECTOD	DDOCD A MMEC	DAT	TES	MEEKC	VENILLE
5IN	SECTOR	PROGRAMMES	MAY	JUNE	WEEKS	VENUE
93	CID	PRE-RETIREMENT AND PENSION PLANNING	2 - 13	_	2	MOMBASA
94	GPSM	POLICY RESEARCH METHODS	2 - 13	_	2	ESAMI HQ
95	F &B	ADVANCED FINANCIAL MANAGEMENT FOR DONOR FUNDED PROJECTS	2 - 13	_	2	MOMBASA
96	CID	CUSTOMER SERVICE MANAGEMENT	2 - 13	_	2	ESAMI HQ
97	CID	INTERNATIONAL PROJECT MANAGEMENT & FINANCIAL RESOURCE MOBILIZATION	2 - 20	_	3	KAMPALA
98	TIP	TRANSPORT POLICY AND PLANNING IN AFRICA	2 - 20	_	3	KAMPALA
99	ICT	ICT PROJECT MANAGEMENT USING MICROSOFT OFFICE PROJECT	2 - 27	_	4	ESAMI HQ
100	HRM	STRATEGIC HUMAN RESOURCE LEADERSHIP	9 - 13	_	1	DUBAI
101	EEM	ENVIRONMENTAL IMPACT ASSESSMENT OF PROJECTS	9 - 20	-	2	DARES SALAAM
102	HRM	EMPLOYEE COACHING, COUNSELLING AND MENTORING	9 - 20		2	ZANZIBAR
103	HRM	MODERNIZING HUMAN RESOURCE MANAGEMENT	9 - 20	_	2	KAMPALA
104	F &B	FINANCIAL PLANNING AND MODELLING	9 - 20	-	2	ESAMI HQ
105	HRM	THE 21 ST CENTURY EXECUTIVE ASSISTANT - LEVEL 2	9 - 20	_	2	MOMBASA
106	F &B	ADVANCED PROGRAMME ON PREVENTION, DETECTION AND ANALYSIS OF CORPORATE FRAUD	9 - 20	_	2	KAMPALA
107	GPSM	LEADERSHIP FOR RESULTS	16 - 20	_	1	DUBAI
108	GDM	HOW TO IMPLEMENT THE AFRICAN WOMEN DECADE TO ACHIEVE WOMEN EMPOWERMENT AND GENDER EQUALITY	16 - 27	-	2	ESAMI HQ
109	CID	RESULTS BASED MONITORING AND IMPACT EVALUATION	16 - 27	-	2	KAMPALA
110	F &B	CONTRACT MONITORING AND DISBURSEMENT MANAGEMENT	16 - 27	_	2	ESAMI HQ
111	ICT	RECORDS MANAGEMENT	16	3	3	ESAMI HQ
112	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 111 (CERTIFICATE)	16	10	4	MOMBASA
113	GPSM	REALISING MISSION AND VISION: THE LEADERSHIP CHALLENGE	23 - 27	-	1	DUBAI
114	GPSM	RESULT ORIENTED MANAGEMENT	23 - 27	-	1	DUBAI
115	HRM	EFFECTIVE REPORT WRITING AND MINUTE TAKING	23	3	2	MOMBASA
116	HRM	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	23	10	3	ESAMI HQ
117	GPSM	MANAGING PUBLIC SECTOR PERFORMANCE IN DEVELOPING COUNTRIES	30	10	2	ESAMI HQ
118	F &B	ACCOUNTING AND FINANCE FOR-NON FINANCE OFFICERS	30	10	2	MOMBASA
119	HEALTH	DEVELOPING AND IMPLEMENTING HIV/AIDS WORKPLACE PROGRAMME	30	10	2	KAMPALA
120	EEM	ENVIRONMENTAL AUDIT	30	17	3	KAMPALA
121	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC)	30	24	4	MOMBASA



2022)			I	SO 900	1:2015	Certific	ation				I	MAY
MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
						1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16	17	18	19	20	21	22
23	24	25	26	27	28	29	30	31					

SN	SECTOR	PROGRAMMES	DAT		WEEKS	VENUE
			JUNE	JULY	VVEETCS	
122	HRM	E-HUMAN RESOURCE MANAGEMENT	6 - 10	_	1	ESAMI HQ
123	GPSM	MODERN MANAGEMENT	6 - 17	_	2	ESAMI HQ
124	F &B	PUBLIC SECTOR INVESTMENT ANALYSIS	6 - 17	-	2	ESAMI HQ
125	F & B	PARTICIPATORY BUDGETING AND EXPENDITURE TRACKING	6 - 17	_	2	ESAMI HQ
126	HRM	COMPETENCE PROFILING IN ORGANISATIONS	6 - 17		2	DUBAI
127	CID	EFFECTIVE COMMUNICATION AND PRESENTATION SKILLS	6 - 17	_	2	MOMBASA
128	HRM	DISCIPLINARY HEARING AND GRIEVANCE HANDLING	6 - 17	-	2	KAMPALA
129	HRM	TRAINING NEEDS ASSESSMENT AND EVALUATION OF TRAINING	13 - 17	_	1	ESAMI HQ
130	CID	STRENGTHENING THE CONTROL ENVIRONMENT	13 - 17	_	1	DUBAI
131	F & B	GRANTS MANAGEMENT	13 - 17	_	1	KAMPALA
132	CID	PPP PROJECT FINANCIAL MODELLING WITH EXCEL	13 - 24	-	2	ESAMI HQ
133	GPSM	STRATEGIC POLICY PLANNING FOR PUBLIC SERVICE	13 - 24	_	2	KAMPALA
134	F &B	FINANCIAL CHANGE AND RISK MANAGEMENT IN THE PUBLIC SECTOR	13 - 24	-	2	ESAMI HQ
135	CID	DISASTER PREPAREDNESS	13 - 24	-	2	PRETORIA
136	F &B	AGRICULTURAL VALUE CHAIN FINANCING	13 - 24	_	2	ESAMI HQ
137	TIP	PROJECT PROCUREMENT STRATEGY FOR DEVELOPMENT (PPSD)	20 - 24	-	1	ESAMI HQ
138	GDM	FEMALE LEADERSHIP	20 - 24	-	1	DUBAI
139	F &B	GOVERNANCE IN FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	20	1	2	MOMBASA
140	CID	PROTOCOL AND EVENTS MANAGEMENT	20	1	2	MOMBASA
141	GDM	GENDER AUDIT	20	1	2	ESAMI HQ
142	HRM	ENHANCING LEADERSHIP AND INSTITUTIONAL EFFECTIVENESS	20	1	2	MBABANE
143	GPSM	OPERATIONALIZING SERVICE DELIVERY GOALS (SDGs) IN PUBLIC SERVICE	20	1	2	ESAMI HQ
144	TIP	PROCUREMENT AND CONTRACT MANAGEMENT	20	1	2	LUSAKA
145	EEM	STRATEGIC ENVIRONMENTAL ASSESSMENT	27	8	2	DAR ES SALAAM
146	F &B	CONTEMPORARY ISSUES IN TAXATION	27	8	2	KAMPALA
147	TIP	LOGISTICS AND SUPPLY CHAIN MANAGEMENT	27	15	3	KAMPALA
148	ICT	DEVELOPING INTEGRATED ELECTRONIC RECORDS MANAGEMENT POLICY	27	15	3	ESAMI HQ
149	TIP	PROCUREMENT OF CONSULTANCY SERVICES	27	15	3	ESAMI HQ
150	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS III (CERTIFICATE)	27	22	4	KAMPALA



ISO 9001:2015 Certification MON TUE **SAT** WED SUN **WED** THUR FRI THUR FRI MON TUE

STRATEGIC LEADERSHIP AND GOVERNANCE	SN	SECTOR	PROGRAMMES	DA	TES	WEEKS	VENUE
152		bleion		JULY	AUGUST	VILLI	VLINOL
153	151	GPSM	STRATEGIC LEADERSHIP AND GOVERNANCE	4 - 8	-	1	DUBAI
154 CPSM	152	ICT	RHETORIC - THE ART OF PERSUASION	4 - 8	-	1	DUBAI
155 GPSM	153	F &B	COMPUTER ASSISTED FINANCIAL MANAGEMENT	4 - 15	-	2	ESAMI HQ
156	154	GPSM	PARLIAMENTARY PRACTICES AND PROCEDURES	4 - 15	-	2	7
157 TIP CORRUPTION PREVENTION IN PUBLIC PROCUREMENT 4 - 15 - 2 KAMPALA 158 F & B INTERNAL AUDITING IN THE 21st CENTURY: THE TRUSTED ADVISOR 11 - 22 - 2 MOMBASA 159 HRM EMPLOYEE HEALTH AND WELL NIES 11 - 22 - 2 MOMBASA 160 GPSM STRATEGIC MANAGEMENT OF REGULATORY AND ENFORCEMENT AGENCIES 11 - 22 - 2 ESAMI HQ 161 F & B FINANCIAL INNOVATION AND EMERGING ISSUES 11 - 22 - 2 ESAMI HQ 162 F & B PERFORMANCE AUDITING 11 - 22 - 2 KAMPALA 164 HRM CAREER AND SUCCESSION PLANNING 11 - 22 - 2 KAMPALA 165 F & B PREPARATION AND INTERPRETATION OF FINANCIAL STATEMENTS 11 - 29 - 3 KAMPALA 166 GPSM DEVELOPMENT AND DOCUMENTATION OF STRATEGY FOCUSED KEY PERFORMANCE INDICATORS 18 - 22 - 1 DUBAI 167 ICT INFORMATION AND COMMUNICATION MANAGEMENT 18 - 29 - 2 ESAMI HQ 168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPRESONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F & B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F & B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F & B FINANCIAL PLANNING AND MANAGEMENT FOR SMES 18 5 3 LILONGWE 173 HRM TRAINING OF TRAINERS (TOT) 25 - 59 - 1 MBABANE 174 TIP MULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING 25 5 2 MOMBASA 175 F & B STORE KEEPING AND INVENTORY MANAGEMENT 25 5 2 MABABANE 176 F & B STORE KEEPING AND INVENTORY MANAGEMENT 25 5 2 MBABANE 177 TIP PROCUREMENT OF PPP PROJECTS 25 12 3 PRETORIA	155	GPSM	PUBLIC SERVICE INNOVATIONS	4 - 15	-	2	ESAMI HQ
158	156	CID	PROJECT MANAGEMENT USING PRINCE 2	4 - 15	-	2	ESAMI HQ
159	157	TIP	CORRUPTION PREVENTION IN PUBLIC PROCUREMENT	4 - 15	-	2	KAMPALA
160 GPSM STRATEGIC MANAGEMENT OF REGULATORY AND ENFORCEMENT AGENCIES 11 - 22	158	F & B	INTERNAL AUDITING IN THE 21 ST CENTURY: THE TRUSTED ADVISOR	11 - 22	-	2	MOMBASA
161 F &B	159	HRM	EMPLOYEE HEALTH AND WELLNESS	11 - 22	-	2	MOMBASA
162 F &B PERFORMANCE AUDITING 11 - 22 - 2 KAMPALA 164 HRM CAREER AND SUCCESSION PLANNING 11 - 22 - 2 KAMPALA 165 F &B PREPARATION AND INTERPRETATION OF FINANCIAL STATEMENTS 11 - 29 - 3 KAMPALA 166 GPSM DEVELOPMENT AND DOCUMENTATION OF STRATEGY FOCUSED KEY PERFORMANCE INDICATORS 18 - 22 - 1 DUBAI 167 ICT INFORMATION AND COMMUNICATION MANAGEMENT 18 - 22 - 2 ESAMI HQ 168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPRESONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F &B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F &B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F &B FINANCIAL PLANNING AND MANAGEMENT FOR SMEs 18 5 3	160	GPSM	STRATEGIC MANAGEMENT OF REGULATORY AND ENFORCEMENT AGENCIES	11 - 22	-	2	ESAMI HQ
164 HRM CAREER AND SUCCESSION PLANNING 11 - 22 - 2 KAMPALA 165 F &B PREPARATION AND INTERPRETATION OF FINANCIAL STATEMENTS 11 - 29 - 3 KAMPALA 166 GPSM DEVELOPMENT AND DOCUMENTATION OF STRATEGY FOCUSED KEY PERFORMANCE INDICATORS 18 - 22 - 1 DUBAI 167 ICT INFORMATION AND COMMUNICATION MANAGEMENT 18 - 29 - 2 FSAMI HQ 168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPERSONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F &B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F &B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F &B FINANCIAL PLANNING AND MANAGEMENT FOR SMEs 18 5 3 KAMPALA 173 HRM TRAINING OF TRAINERS (TOT) 25 - 29 - 1 <td>161</td> <td>F &B</td> <td>FINANCIAL INNOVATION AND EMERGING ISSUES</td> <td>11 - 22</td> <td></td> <td>2</td> <td>MOMBASA</td>	161	F &B	FINANCIAL INNOVATION AND EMERGING ISSUES	11 - 22		2	MOMBASA
165 F &B PREPARATION AND INTERPRETATION OF FINANCIAL STATEMENTS 11 - 29 - 3 KAMPALA 166 GPSM DEVELOPMENT AND DOCUMENTATION OF STRATEGY FOCUSED KEY PERFORMANCE INDICATORS 18 - 22 - 1 DUBAI 167 ICT INFORMATION AND COMMUNICATION MANAGEMENT 18 - 29 - 2 ESAMI HQ 168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPERSONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F &B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F &B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F &B FINANCIAL PLANNING AND MANAGEMENT FOR SMES 18 5 3 KAMPALA 173 HRM TRAINING OF TRAINERS (TOT) 25 - 29 - 1 MBABANE 174 TIP MULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING 25 <	162	F &B	PERFORMANCE AUDITING	11 - 22	-	2	KAMPALA
166 GPSM DEVELOPMENT AND DOCUMENTATION OF STRATEGY FOCUSED KEY PERFORMANCE INDICATORS 18 - 22 - 1 DUBAI 167 ICT INFORMATION AND COMMUNICATION MANAGEMENT 18 - 29 - 2 ESAMI HQ 168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPERSONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F &B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F &B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F &B FINANCIAL PLANNING AND MANAGEMENT FOR SMEs 18 5 3 KAMPALA 173 HRM TRAINING OF TRAINERS (TOT) 25 - 29 - 1 MBABANE 174 TIP MULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING 25 5 2 MOMBASA 175 F &B ASSET MANAGEMENT 25 5 2 ES	164	HRM	CAREER AND SUCCESSION PLANNING	11 - 22	-	2	KAMPALA
186 GPSW PERFORMANCE INDICATORS 18-22 -	165	F &B	PREPARATION AND INTERPRETATION OF FINANCIAL STATEMENTS	11 - 29	-	3	KAMPALA
168 CID PROJECT RISK MANAGEMENT 18 - 29 - 2 ESAMI HQ 169 HRM IMPROVING INTERPERSONAL RELATIONS AT WORK 18 - 29 - 2 ESAMI HQ 170 F &B UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET 18 - 29 - 2 ESAMI HQ 171 F &B AUDITING FOR INTERNAL AUDITORS 18 5 3 LILONGWE 172 F &B FINANCIAL PLANNING AND MANAGEMENT FOR SMES 18 5 3 KAMPALA 173 HRM TRAINING OF TRAINERS (TOT) 25 - 29 - 1 MBABANE 174 TIP MULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING 25 5 2 MOMBASA 175 F &B ASSET MANAGEMENT 25 5 2 ESAMI HQ 176 F &B STORE KEEPING AND INVENTORY MANAGEMENT 25 5 2 KAMPALA 177 F &B CONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT 25 5 2 MBABANE	166	GPSM		18 - 22	-	1	DUBAI
169HRMIMPROVING INTERPERSONAL RELATIONS AT WORK18 - 29-2ESAMI HQ170F &BUNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET18 - 29-2ESAMI HQ171F &BAUDITING FOR INTERNAL AUDITORS1853LILONGWE172F &BFINANCIAL PLANNING AND MANAGEMENT FOR SMES1853KAMPALA173HRMTRAINING OF TRAINERS (TOT)25 - 29-1MBABANE174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	167	ICT	INFORMATION AND COMMUNICATION MANAGEMENT	18 - 29	-	2	ESAMI HQ
170F &BUNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET18 - 29-2ESAMI HQ171F &BAUDITING FOR INTERNAL AUDITORS1853LILONGWE172F &BFINANCIAL PLANNING AND MANAGEMENT FOR SMES1853KAMPALA173HRMTRAINING OF TRAINERS (TOT)25 - 29-1MBABANE174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	168	CID	PROJECT RISK MANAGEMENT	18 - 29	-	2	ESAMI HQ
171F &BAUDITING FOR INTERNAL AUDITORS1853LILONGWE172F &BFINANCIAL PLANNING AND MANAGEMENT FOR SMEs1853KAMPALA173HRMTRAINING OF TRAINERS (TOT)25 - 29-1MBABANE174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	169	HRM	IMPROVING INTERPERSONAL RELATIONS AT WORK	18 - 29	-	2	ESAMI HQ
172F &BFINANCIAL PLANNING AND MANAGEMENT FOR SMES1853KAMPALA173HRMTRAINING OF TRAINERS (TOT)25 - 29-1MBABANE174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	170	F &B	UNDERSTANDING AND ANALYSING THE PUBLIC SECTOR BUDGET	18 - 29	-	2	ESAMI HQ
173HRMTRAINING OF TRAINERS (TOT)25 - 29-1MBABANE174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	171	F &B	AUDITING FOR INTERNAL AUDITORS	18	5	3	LILONGWE
174TIPMULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING2552MOMBASA175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	172	F &B	FINANCIAL PLANNING AND MANAGEMENT FOR SMEs	18	5	3	KAMPALA
175F &BASSET MANAGEMENT2552ESAMI HQ176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	173	HRM	TRAINING OF TRAINERS (TOT)	25 - 29	-	1	MBABANE
176F &BSTORE KEEPING AND INVENTORY MANAGEMENT2552KAMPALA177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	174	TIP	MULTI-MODAL LOGISTICS: URBAN TRANSPORT PLANNING AND MODELLING	25	5	2	MOMBASA
177F &BCONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT2552MBABANE178TIPPROCUREMENT OF PPP PROJECTS25123PRETORIA	175	F &B	ASSET MANAGEMENT	25	5	2	ESAMI HQ
178 TIP PROCUREMENT OF PPP PROJECTS 25 12 3 PRETORIA	176	F &B	STORE KEEPING AND INVENTORY MANAGEMENT	25	5	2	KAMPALA
	177	F &B	CONTEMPORARY ISSUES IN INTERNAL AUDIT MANAGEMENT	25	5	2	MBABANE
179 HRM MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC) 25 19 4 MOMBASA	178	TIP	PROCUREMENT OF PPP PROJECTS	25	12	3	PRETORIA
	179	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC)	25	19	4	MOMBASA

ISO 9001:2015 Certification





MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
				1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20	21	22	23	24
25	26	27	28	29	30	31							

SN	SECTOR	PROGRAMMES	AUGUST	TES SEPTEMBER	WEEKS	VENUE
180	EEM	CORPORATE SOCIAL RESPONSIBILITY AND ACCOUNTABILITY MANAGEMENT	1 - 5	-	1	DUBAI
181	F &B	DEVELOPING AND MANAGING PUBLIC INVESTMENT PROGRAMMES	1 - 12	_	2	KAMPALA
182	TIP	TRANSPORTATION MANAGEMENT	1 - 12	_	2	MOMBASA
183	ICT	INFORMATION SYSTEMS AUDITING	1 - 19	_	3	ESAMI HQ
184	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS II (ADVANCED)	1 - 26	-	4	KAMPALA
185	HRM	ARTIFICIAL INTELLIGENCE AND FUTURE WORKFORCE	8 - 12	-	1	DUBAI
186	GPSM	PUBLIC POLICY ANALYSIS, FORMULATION AND MANAGEMENT	8 - 19	-	2	ESAMI HQ
187	ICT	CYBERCRIME AND FORENSIC INVESTIGATION	8	26	3	ESAMI HQ
188	HRM	MANAGING THE TRAINING AND DEVELOPMENT FUNCTION	8	26	3	ESAMI HQ
189	F &B	FINANCIAL MARKETS, INNOVATIONS AND OPPORTUNITIES	15 - 19	-	1	DUBAI
190	CID	BUSINESS ETIQUETTE AND OFFICE PROTOCOL	15 - 26	-	2	MOMBASA
191	HRM	MANAGING WORK PLACE CONFLICTS	15 - 26	-	2	KAMPALA
192	F &B	CASH FLOW FORECASTING AND LIQUIDITY RISK MANAGEMENT	15 - 26	-	2	MOMBASA
193	F &B	VALUE FOR MONEY AUDIT	15 - 26	-	2	KAMPALA
194	TIP	PURCHASING AND SUPPLY CHAIN MANAGEMENT	15	2	3	LILONGWE
195	F &B	FINANCIAL MANAGEMENT FOR DONOR FUNDED PROJECTS	15	9	4	KAMPALA
196	CID	BUSINESS PROCESS REENGINEERING	22 -26	-	1	DUBAI
197	HRM	TALENT MANAGEMENT AND SUCCESSION PLANNING	22 - 26	-	1	DUBAI
198	GPSM	ETHICAL LEADERSHIP	22	2	2	LUSAKA
199	F & B	FISCAL DEFICIT AND PUBLIC DEBT MANAGEMENT	22	2	2	MOMBASA
200	HRM	HR DATA ANALYTICS	22	2	2	ESAMI HQ
201	GPSM	THE BALANCED SCORECARD BOOTCAMP	22	2	2	DUBAI
202	GPSM	BUSINESS RESEARCH METHODS AND DATA ANALYSIS	22	9	3	ESAMI HQ
203	CID	STRUCTURING, NEGOTIATING FOR AND MANAGING CONCESSIONS	29	9	2	LILONGWE
204	CID	MARKETING SKILLS DEVELOPMENT	29	9	2	LILONGWE
205	HRM	HUMAN RESOURCE (HR) METRICS AND ANALYTICS	29	9	2	ESAMI HQ
206	HRM	SUPERVISORY SKILLS FOR EXECUTIVE ASSISTANTS	29	16	3	MOMBASA
207	CID	PROJECT MANAGEMENT	29	16	3	MBABANE
208	ICT	DATA SCIENCE AND MODELLING	29	16	3	ESAMI HQ
209	TIP	PROCUREMENT OF GOODS, WORKS AND NON CONSULTANCY SERVICES	29	23	4	KAMPALA



2022 ISO 9001:2015 Certification AUGUST

MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
15		17	4 18			_							

SN SECTOR		DDOCD AMMEC	DAT	ES	MEEKS	VENILIE
211	SECTOR	PROGRAMMES	SEPTEMBER	OCTOBER	WEEKS	VENUE
210	CID	LEARNING FROM BIG DATA, DATA MINING AND BUSINESS ANALYTICS	5 - 9	-	1	ESAMI HQ
211	CID	CUSTOMER CARE AND COMMUNICATION SKILLS FOR FRONTLINE STAFF	5 - 16	-	2	MOMBASA
212	CID	MONITORING & MEASURING ENTERPRISE VALUE	5 - 16	-	2	ESAMI HQ
213	F &B	FINANCIAL RISK MANAGEMENT	5 - 16	-	2	MOMBASA
214	EEM	CLIMATE CHANGE AND RISK MANAGEMENT	5 - 16	-	2	DAR ES SALAAM
215	GPSM	MANAGING INTERGENERATIONAL WORKFORCE	5 - 16	-	2	KAMPALA
216	ICT	CYBERCRIME AND FORENSIC INVESTIGATION	5 - 23	-	3	ESAMI HQ
217	GPSM	RESULT BASED MANAGEMENT IN THE PUBLIC SECTOR	12 - 16	-	1	DUBAI
218	GPSM	TRANSFORMATION OF PUBLIC SERVICE DELIVERY: AN EVIDENCE BASED APPROACH	12 - 23	-	2	MOMBASA
219	GPSM	LEADERSHIP AND POLICY IMPLEMENTATION	12 - 23	-	2	ESAMI HQ
220	F &B	CONTEMPORARY ISSUES IN TAXATION	12 - 23		2	KAMPALA
221	ICT	EFFECTIVE REPORT WRITING AND MINUTE TAKING	12 - 23	-	2	MOMBASA
222	TIP	ROAD TRAFFIC AND SAFETY MANAGEMENT	12 - 30	-	3	KAMPALA
223	HRM	ADVANCED PROGRAMME ON MANAGEMENT OF TRAINING	19 - 23	-	1	ESAMI HQ
224	CID	MANAGING COMMITTEE WORK AND MEETINGS	19 - 30	-	2	LILONGWE
225	HRM	THE 21 ST CENTURY EXECUTIVE ASSISTANT - LEVEL 1	19 - 30	-	2	MBABANE
226	F &B	PERFORMANCE BUDGETING	19 - 30	-	2	ESAMI HQ
227	F &B	AUDITING OF DONOR FUNDED PROJECTS	19 - 30	-	2	MOMBASA
228	F &B	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS): REVIEW AND UPDATES	19 - 30	-	2	LUSAKA
229	CID	MONITORING AND EVALUATION OF PROJECTS	19	7	3	ESAMI HQ
230	TIP	WORLD BANK PROCUREMENT FRAMEWORK FOR POLICY MAKERS	26 - 30	-	1	DUBAI
231	CID	ADVANCED PUBLIC RELATIONS AND CUSTOMER CARE	26	7	2	KAMPALA
232	EEM	GREEN PUBLIC PROCUREMENT	26	7	2	DAR ES SALAAM
233	F &B	FORENSIC ACCOUNTING IN THE PUBLIC SECTOR	26	14	3	ESAMI HQ
234	F &B	PREVENTION, DETECTION AND ANALYSIS OF CORPORATE FRAUD	26	14	3	LILONGWE
235	F &B	ADVANCED AUDITING	26	14	3	ESAMI HQ
236	TIP	FLEET OPERATIONS MAINTENANCE AND MANAGEMENT	26	14	3	KAMPALA



SEPTEMBER ISO 9001:2015 Certification SAT WED THUR FRI SAT **SUN** MON TUE WED THUR FRI SUN

SN	SECTOR	PROGRAMMES	DA	TES	WEEKS	VENUE
SIN	SECION	r kogkanning	OCTOBER	NOVEMBER	VVEERS	VENUE
237	F &B	GRANTS MANAGEMENT	3 - 7	-	1	KAMPALA
238	F &B	ADVANCED FINANCIAL MANAGEMENT	3 - 14	-	2	NAIROBI
239	GPSM	DESIGN AND IMPLEMENTATION OF SERVICE DELIVERY SURVEYS	3 - 14	-	2	PRETORIA
240	GPSM	SYSTEMS DESIGN AND CREATIVE THINKING	3 - 14	-	2	ESAMI HQ
241	F &B	MANAGEMENT OF MICRO-FINANCE	3 - 14	-	2	KAMPALA
242	F &B	ADVANCED MS EXCEL FOR BUSINESS MODELLING	3 - 14	-	2	ESAMI HQ
243	TIP	PUBLIC PROCUREMENT PROCESSES AND MANAGEMENT	3 - 21	-	3	LILONGWE
244	CID	PROJECT PLANNING & IMPLEMENTATION	10 - 21	-	2	MOMBASA
245	EEM	MANAGEMENT OF ENVIRONMENTAL AND SOCIAL SAFEGUARDS IN PROJECTS	10 - 21	-	2	ESAMI HQ
246	HRM	LEADERSHIP EFFECTIVENESS AND HIGH PERFORMING ORGANISATIONS	10 - 21	-	2	ESAMI HQ
247	GPSM	LEADING CHANGE IN A TURBULENT ENVIRONMENT	10 - 21	-	2	PRETORIA
248	CID	CUSTOMER SERVICE MANAGEMENT	10 - 21	-	2	MOMBASA
249	F &B	GOVERNANCE, ETHICS AND ANTI- CORRUPTION REFORMS	10 - 28	-	3	ESAMI HQ
250	F &B	MICROSOFT EXCEL FOR DASHBOARD DESIGN AND REPORTING	17 - 21	-	1	ESAMI HQ
251	GPSM	FUNDAMENTALS OF DEVELOPMENT PLANNING	17 - 28	-	2	LILONGWE
252	HEALTH	ADVANCED OCCUPATIONAL HEALTH AND SAFETY	17 - 28	_	2	MOMBASA
253	F &B	PROCUREMENT FRAUD AUDIT AND INVESTIGATION	17 - 28	-	2	LUSAKA
254	4HRM	STRATEGIC HUMAN RESOURCE MANAGEMENT	17 - 28	-	2	HARARE
255	F &B	DEBT MANAGEMENT	17 - 28	-	2	LILONGWE
256	F &B	INNOVATIONS IN PUBLIC EXPENDITURE MANAGEMENT	24	4	2	DUBAI
257	GDM	GENDER EQUALITY AND DIVERSITY IN MANAGEMENT	24	4	2	ESAMI HQ
258	F &B	ACTIVITY-BASED BUDGETING IN THE PUBLIC SECTOR	24	4	2	KAMPALA
259	GPSM	USING BALANCED SCORECARD (BSC) AS A PERFOMANCE MANAGEMENT SYSTEM (PMS)	24	4	2	DUBAI
260	ICT	DATABASE ADMINISTRATION USING SQL SERVER	24	4	2	ESAMI HQ
261	HRM	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	24	11	3	ESAMI HQ
262	F &B	MANAGING THE INTERNAL AUDIT FUNCTION	31	11	2	KAMPALA
263	ICT	MICROSOFT OFFICE MANAGEMENT FOR EXECUTIVE ASSISTANTS	31	11	2	ESAMI HQ
264	CID	QUALITY MANAGEMENT	31	18	3	KAMPALA
265	TIP	PROCUREMENT OF CONSULTANCY SERVICES	31	18	3	KAMPALA



OCTOBER ISO 9001:2015 Certification MON TUE SAT SUN WED THUR FRI SAT **SUN** MON TUE WED THUR FRI

S/N SECTOR		PROGRAMMES	DA'	TES	WEEKS	VENUE	
5/1	BECION	IKOGKAWIWIES	NOVEMBER	DECEMBER	VVLLIXO	VENUE	
266	CID	PROTOCOL AND EVENTS MANAGEMENT	7 - 18	-	2	DUBAI	
267	GPSM	PUBLIC POLICY DESIGNING AND MANAGEMENT	7 - 18	-	2	DUBAI	
268	HRM	EFFECTIVE SUPERVISORY MANAGEMENT	7 - 18	-	2	KAMPALA	
269	CID	TRADE INVESTMENT AND ECONOMIC INTERGRATION	7 - 18	-	2	ZANZIBAR	
270	TIP	ADVANCED TRANSPORTATION MANAGEMENT	7 - 18	-	2	KAMPALA	
271	CID	PROJECT FORMULATION AND FEASIBILITY STUDIES ANALYSIS	7 - 25	-	3	ESAMI HQ	
272	ICT	MANAGING E- RECORDS	7 -25	-	3	ESAMI HQ	
273	GPSM	CORPORATE GOVERNANCE AND BOARD COMPETENCE	14 - 18	-	1	DUBAI	
274	F &B	ENTERPRISE RISK MANAGEMENT	14 - 25	-	2	KAMPALA	
275	TIP	URBAN TRANSPORT PLANNING AND MANAGEMENT	14 - 25	-	2	DAR ES SALAAM	
276	TIP	CONTRACT AND PROCUREMENT AUDIT	14 - 25	-	2	ESAMI HQ	
277	HRM	OFFICE OPERATIONS FOR SUPPORT STAFF	14 - 25	-	2	MOMBASA	
278	ICT	ICT INFRASTRUCTURE MANAGEMENT	14 - 25	-	2	KAMPALA	
279	F &B	RISK BASED AUDITING	14 - 25	-	2	LILONGWE	
280	HRM	MANAGEMENT DEVELOPMENT PROGRAMME FOR EXECUTIVE ASSISTANTS 1 (BASIC)	14	9	4	MOMBASA	
281	F & B	ADVANCED ASSET MANAGEMENT	21	2	2	KAMPALA	
282	CID	PROJECT RISK MANAGEMENT	21	2	2	PRETORIA	
283	HRM	SENIOR MANAGEMENT DEVELOPMENT	21	2	2	DUBAI	
284	ICT	FORMULATING ICT SECURITY POLICY	21	2	2	ESAMI HQ	
285	TIP	PROCUREMENT FRAMEWORK FOR PRACTITIONERS	21	2	2	ESAMI HQ	
286	HRM	REWARD MANAGEMENT	21	2	2	KAMPALA	
287	F &B	INTEGRATED FINANCIAL MANAGEMENT INFORMATION SYSTEM (IFMIS): IMPLEMENTATION, USE AND CONTROL	21	9	3	ESAMI HQ	
288	HRM	HRM CONFERENCE	28	2	1	DUBAI	
289	HEALTH	HIV/AIDS COUNSELLING	28	2	1	LUSAKA	
290	GPSM	LEADERSHIP DEVELOPMENT SKILLS FOR MEMBERS OF PARLIAMENT	28	2	1	DUBAI	
291	GPSM	STRATEGIC INTELLIGENCE AND EMOTIONAL QUOTIENT (I.E.Q)	28	9	2	ESAMI HQ	
292	ICT	COMPUTER NETWORK ADMINISTRATION	28	16	3	ESAMI HQ	
293	TIP	GOVERNMENT CONTRACTING	28	16	3	PRETORIA	

ISO 9001:2015 Certification

NOVEMBER



MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
	1	2	3	4	5	6	7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26	27
28	29	30											

SN	SECTOR	PROGRAMMES	DATES DECEMBER	WEEKS	VENUE
294	GPSM	TRANSFORMATIVE LEADERSHIP FOR IMPLEMENTING PUBLIC SECTOR REFORMS IN AFRICA	5 - 9	1	DUBAI
295	HRM	HUMAN RESOURCE SCORECARD	5 - 9	1	DUBAI
296	HRM	EXECUTIVE AND ADMINISTRATIVE ASSISTANTS CONFERENCE	5 - 9	1	DUBAI
297	GPSM	CASCADING THE BALANCED SCORECARD: PROCESS AND LESSONS LEARNT	5 - 9	1	DUBAI
298	HRM	OFFICE MANAGEMENT AND HYGIENE FOR OFFICE ASSISTANTS	5 - 16	2	MOMBASA
399	F &B	PUBLIC SECTOR GOVERNANCE AND BUDGETARY REFORMS	5 - 16	2	DUBAI
300	HRM	THE 21 ST CENTURY EXECUTIVE ASSISTANTS - LEVEL 2	5 -16	2	DUBAI
301	F &B	TRACKING AND DEVELOPING FRAUD AND CORRUPTION INDICATORS	5 - 16	2	MOMBASA
302	F &B	MANAGERIAL FINANCE	5 - 16	2	LILONGWE
303	F& B	ADVANCED FRAUD EXAMINERS COURSE	5 - 16	2	ESAMI HQ
304	HRM	DESIGNING HUMAN RESOURCE POLICIES	5 - 16	2	KAMPALA
305	ICT	EFFECTIVE REPORT AND MINUTES WRITING	5 - 16	2	MOMBASA
306	GPSM	LEADERSHIP AND POLICY IMPLEMENTATION	5 - 16	2	MOMBASA
307	CID	ECONOMIC DIPLOMACY: SKILLS AND PRACTICE IN THE 21 ST CENTURY	5 - 16	2	KAMPALA
308	CID	EVIDENCE BASED DECISION MAKING	5 - 16	2	PRETORIA
309	ICT	MANAGING LIBRARIES AND DOCUMENTATION CENTRES	5 - 16	2	MOMBASA
310	GPSM	STRATEGIC PERFORMANCE MANAGEMENT	5 - 16	2	DUBAI
311	HRM	TRAINING NEEDS ASSESSMENT AND EVALUATION OF TRAINING	12 - 16	1	DUBAI
312	CID	BUSINESS LAW FOR NON LAWYERS	12 - 16	1	DUBAI
313	CID	ADVANCED PUBLIC RELATIONS AND STAKEHOLDER MANAGEMENT	12 - 16	1	DUBAI
314	GPSM	BOARD AUDIT COMMITTEE TRAINING	12 - 16	1	DUBAI
315	F &B	PERSPECTIVES ON COST ACCOUNTING FOR PUBLIC SECTOR	12 - 16	1	ESAMI HQ
316	GDM	STRATEGIC COMMUNICATION SKILLS FOR WOMEN LEADERS	12 - 16	1	DUBAI



2022]	ISO 900	01:2015	Certifi	cation			DEC	CEM	BER
MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN
			1	2	3	4	5	6	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	22	23	24	25
26	27	28	29	30	31								



ESAMI FIELD OFFICES



KENYA

KENYA, Nairobi Country Coordinator ESAMI International House, 4th Floor, Mama Ngina Street P. O. Box 56628 - 00200, Nairobi, KENYA Tel.: +254 20 2228233 / +254 20 241 770 Telefax: +254 20 22448814

E-Mail: esami@esami.or.ke

E-Mail:esamikenya@esami-africa.org

UGANDA

Country Coordinator ESAMI Centre Plot 52, Bombo Road P. O. Box 824 Kampala, UGANDA Tel.: +256 41 4 254222 / +256 41 4 343 397 / +256 31 2 261203 E-Mail: esamiug@esamiug.ac.ug E-Mail: esamiuganda@esami-africa.org

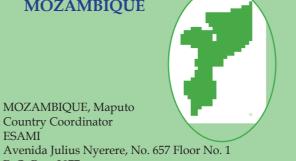
TANZANIA



HEADOUARTERS: P. O. Box 3030, Arusha, TANZANIA Tel.: +255 27 2970068/69/70/71/72/73 Fax: +255 27 2970066 Email: mbd@esami-africa.org, E-Mail: marketing@esami-africa.org

TANZANIA, Dar es Salaam Country Coordinator **ESAMI** Golden Jubilee Tower 4th Floor, Ohio Street P. O. Box 22290 Dar es Salaam, TANZANIA Tel.: +255 22 2112670, 2115046 Mobile: +255 713 327728 Telefax: +255 22 2113686 E-Mail: esami@raha.com E-Mail: esamidar@esami-africa.org

MOZAMBIQUE



Country Coordinator ESAMI Avenida Julius Nyerere, No. 657 Floor No. 1 P. O. Box 2077 Maputo, MOZAMBIOUE Tel.: +258 487375 Telefax: +258 1 487375 E-Mail:esamimozambique@esami-africa.org

NAMIBIA



Country Coordinator ESAMI Corner Nelson Mandela/Sam Nujoma Drive, Hidas Centre, 1st Floor P. O. Box 1836 Windhoek, 9000, NAMIBIA Tel.: +264 61 236 965/6 Telefax: +264 61 249 822

E-Mail: esamiwhk@mweb.com.na E-Mail: esaminamibia@esami-africa.org

SEYCHELLES



SEYCHELLES University of Seychelles (UniSey) P. O. Box 1348 Mont- Fleusi, School of Education (SOE) Mahe, SEYCHELLES Tel.: +248 2780019, +248 4381258 Fax: +248 4381207 E-Mail: hazel.julie@unisey.ac.sc

ZAMBIA

UGANDA, Kampala



ZAMBIA, Lusaka Country Coordinator Holy Cross House, Ground Floor Cathedral Hill, Suez Road, Plot No. 6941 P. O. BOX 32132, Lusaka, ZAMBIA Tel.: +260 211 222937. Moile: +260 967331231 esamizambia@esami-africa.org

MALAWI



Development House, 1st Floor P. O. Box 31127 Lilongwe 3, MALAWI Tel.: +265 1 774 423/ +265 1 770 253 / +265 1 775 385 E-Mail: esamimw@malawi.net E-Mail: esamimalawi@esami-africa.org

MALAWI, Lilongwe

Country Coordinator

ESAMI

ESWATINI

ESWATINI, Mbabane



Country Coordinator ESAMI Lilunga House, 3rd Floor, Gilfillan Street P. O. Box 4234. Mbabane, ESWATINI Tel.: +268 40 4 8494 Telefax: +268 40 4 8495 E-Mail: esamimba@realnet.co.sz

E-Mail: esamiswaziland@esami-africa.org

ZIMBABWE



Country Coordinator ESAMI No. 6 Bantry Road, Alexandra Park P. O. Box 2627, Harare, ZIMBABWE Tel.: +263 242 745 808 +263 242 274 4935/+263 242 744 364 +263 242 2744364, fax: +263 242 745 607 esamihre@africaonline.co.zw esamizimbabwe@esami-africa.org



ESAMI GRADUATION PHOTO



ESAMI PROFESSIONAL STAFF RETREAT